

NAFRS Board Meeting Minutes - Approved

8:00 A.M.

July 15, 2021

NAFRS Training Room

Board Meeting Attendance		
Voting Members:	present	absent
Bolduc, Steve	X	
Castore, Glen	X	
Edwardsen, Todd	X	
Haase, Elisabeth	X	
Liebenstein, Paul	X	
Ness, Brad	X	
Reister, Jami	X	
Switzer, Glenn	X	
Ex-officio Members:	present	absent
Anderson, Jerry	X	
Edwards, Brian	X	
Elliot, Mark	arr. @ 8:45am	
Franek, Gerry	X	
Martig, Ben	X	
Teppen, Jenelle	X	

	Call to Order	Meeting was called to order by Chair Ness, at 8:02am.
1	Approve Agenda	Approved agenda without changes; Castore motioned, Liebenstein seconded. All in favor.
2	Approve Minutes	Approved minutes of May 20, 2021 meeting, without changes; Castore motioned, Haase seconded. All in favor.
3	Chief's Report	Chief Franek presented the May-June Chief's Report (*see full report in packet)

4	Finance Report (Finance Committee)	<p>1. Motion 2021-17 - Approve disbursements batches 161-164</p> <p>Motion made by Castore; seconded by Liebenstein. All in favor.</p> <p>Discussion: Castore reported with follow-up that payment to Hildi, in Batch 162, has been reimbursed to NAFRS, by the Fire Relief Association.</p> <p>2. YTD Financial Report: Treasurer Castore presented YTD Financial Report.</p> <p>3. Report on Party Contribution Percentages. Castore reported that contribution percentages are calculated every-other year. In prior years, percentages have been calculated by a Board Member; beginning this year, this responsibility will be done by the Administrative Assistant, and the Program Coordinator.</p>
5	2022 Operations Budget	<p>Motion 2021-18 – Consider Approval of the 2022 Operating Budget</p> <p>Motion made by Castore; seconded by Edwardsen. All in favor.</p> <p>Discussion: None</p>
6	Succession Plan Update	<p>Motion 2021-19 – Fire Chief Transition Proposal. Teppen presented the background of the proposal.</p> <p>Motion made by Castore; seconded by Reister, to approve the contract proposal with the change; in item #1, delete “BOD to Decide: transition to FT Chief or continue on with PT Chief when Chief Franek retires” and replace with “Organizational Review”. All in favor.</p> <p>Discussion: Martig would like to see that some decision of follow-through be made, at the end; Switzer agreed and is in favor of the proposal for purpose of moving us forward.</p> <p>Rural Administrator Anderson, and Dundas Mayor Switzer spoke in favor of proposal.</p> <p>Elliot spoke to how helpful the study done of the Police Department was to his department, in 2019, in having</p>

		<p>‘a look under the hood’.</p> <p>Liebenstein spoke in favor of the proposal, regarding a review of the organization, itself, and a PT Chief.</p> <p>Edwards pointed out monetary adjustments between current Chief, versus an incoming Chief position - FT or PT.</p> <p>Barbara Strandell, of What Works, Inc., commented on this being a great discussion, as we anticipate changes in the years ahead.</p>
7	NAFRS Insurance Waiver	<p>Motion 2021-20 – Consider waving the monetary limits on municipal tort liability.</p> <p>Ness recommended not waving the monetary limits on municipality tort liability</p> <p>Motion made by Castore to not wave the monetary limits on municipality tort liability; seconded by Reister. All in favor.</p> <p>Discussion: None</p>
8	Upcoming Agenda Items	<ul style="list-style-type: none"> • Donation of the Rescue Truck to NAFRS • Taxing Dist. Discussion
9	Reports from the Board Chair and Board Members	Castore pointed out that the House of Representatives passed the Taxing District Bill, on June 30, 2021.

9:54pm